

[Insert Your Title] ADP Paper Submission Template and Instructions

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[Please note Corresponding Author's Name and email address here.]

ABSTRACT

In the interest of providing a standardized format, this is the file template (in both pdf and word file formats) to be used for articles submitted for possible publication in an A.Deepak or Deepak Heritage publication. The text of this template provides Authors with basic formatting guidelines to be used when writing a paper for its initial submission. The pdf file version is a more permanent reference for this purpose; the word file version may be used by Authors who wish to insert their text into the template.

Please note that the title of the paper is the only item in 12-pt. font size; the remainder of the paper is 10-pt. Following the title is the single-spaced block with the Author's name (no initials other than middle names), research affiliation, and abbreviated address as shown. The corresponding Author's name and email address should also be noted here. After the Author block follows the Abstract. The Abstract should be fewer than 250 words in length, and should not contain mathematical expressions, footnotes, citations, figures, tables, or first-person sentence structure.

1. INTRODUCTION

Regarding the formatting of text, the title of the article should be centered, bold, Roman-font-styled, and the only text in 12-pt. typeface. The text in the abstract and throughout the rest of the manuscript should be 10-pt. typeface, and also in Roman or similar font style. (Figure captions and Table titles should be in 9-pt. typeface.) All text should be left-justified and double-spaced, except for the Author block following the title, which is single-spaced. (For reference, final publication-ready articles will be formatted as single-spaced, double-column. More

detail about that stage will be provided separately.) To assist with length requirements, all margins should be 1", and the first line of each paragraph should be indented by 0.25" (6 cm).

Maximum article length and size is twenty (20) pages double-spaced, except for special solicited or survey articles. The following sections will outline formatting guidelines for headings, math, figures, and tables using Microsoft Word.

2. FORMATTING SECTIONS

The text should be divided into sections, each with a separate heading and numbered consecutively (unless it is a single secondary or tertiary section, in which case no numbering is required). There should be no special-heading sections other than those described in this template (Abstract, Acknowledgments, Appendices, and References). All section headings should be formatted on a separate line, and as described below. Two returns should precede the primary section headings, and one return should follow.

2.1. Secondary Headings

Subsections (secondary headings) are formatted at the margin, bold, initial caps only, and numbered, as shown above. If there is only one subsection, it is unnumbered. All subsection, sub-subsection, and quaternary headings are preceded and followed by just one blank line (i.e., they are double-spaced).

2.1.1. Tertiary Headings

Sub-subsections (tertiary headings) are formatted at the margin, initial caps, not in bold, and numbered, as shown. If there is only one, then it is unnumbered.

Quaternary Headings

Sub-sub-subsections (quaternary headings) are formatted in italics, with initial caps and indented, as shown. If there is only one, then it is unnumbered, as above. Otherwise use a leading lower case roman numeral enclosed in parentheses: (i).

2.1.2. Second Tertiary Heading

This is the formatting for the second tertiary heading and text.

2.2. Citations

Citations are correctly written within the text following the referenced information as a parenthetical with Author's last name and date of publication: (Smith et al., 2003). Every citation should have a matching reference in the References section at the end of the article, and all references in the References section must be cited in the text.

Unpublished material should be referred to parenthetically in the text as a personal communication, and not included in the Reference list unless it has been accepted by a journal or other publisher.

3. FORMATTING MATH

The following sections will outline the basic formatting rules for mathematical symbols and units, if you use them in your paper.

3.1. Mathematical Symbols

Symbols must be of the same font style both in text discussion and in displayed equations or terms (and figures should be prepared to match). Scalar single character symbols are set italic, Greek, or script. Examples are u , L , w , x , y , z , f , σ , g , r , indices such as i or j , and constants such as C_D , k , or K . Note that Greek upsilon υ is used for ν (italic “vee”) to avoid confusion with Greek nu ν often used for viscosity. Multiple character scalar variables, abbreviations, non-dimensional numbers, and acronyms for variables are set regular non-italic: LWC, Re, Ro, BT_{sfc} , abs, obs, max, min, Re/Im (real/imaginary), etc. For vectors, use boldface non-italic Times Roman as in \mathbf{V} , \mathbf{v} , or \mathbf{x} , and \mathbf{i} , \mathbf{j} , and \mathbf{k} unit vectors. For matrix notation use non-italic Arial boldface font as in \mathbf{A} , \mathbf{B} , or \mathbf{M} . Arial boldface font is also used for linear operators. Nonlinear operators and special functions (e.g. Heaviside function) can be set as a script variable: \mathcal{H} . All mathematical operator abbreviations/acronyms are set lower-case regular Roman font, except O (on the order of), which is set italic: $O(10^2)$, sin, cos, tan, tanh, cov, Pr (for probability; note same as Prandtl number), const (for constant), c.c. (complex conjugate).

3.2. Units

Units are always set on a single line with a space separating the denominator, which is set with a superscript -1 , -2 , and so on, rather than using a slash for “per.” Examples are g kg^{-1} , $\text{m}^2 \text{s}^{-1}$, W m^{-2} , g m^{-3} , and m s^{-1} (note that ms^{-1} is the unit for “per millisecond”).

3.3. Equations

Brief equations or terms set inline in text must be set as a single line expression, if possible, because publication-ready pages are not double spaced -- for example, $\rho^{-1}p/x$ or $(1/\rho)p/x$ or $(a-b)/(c-d)$. Also, please enter them directly from the keyboard if possible. For more complex variables that have both subscripts and superscripts, or have a more complicated operator such as a radical sign, use of the MathType equation editor is

recommended: σT_b^4 , $\sqrt{x^2 + y^2}$, p_{sfc}^2 . In the case of a more complicated term or equation, it should be set as an unnumbered display equation, such as

$$x = \frac{2b \pm \sqrt{b^2 - 4ac}}{2c},$$

or as a numbered equation if it is to be referred to again or is a part of a derivation :

$$x = \frac{2b \pm \sqrt{b^2 - 4ac}}{2c}. \tag{1}$$

In either case, punctuate after the equation as if part of the sentence.

Display equations should be indented, unless they are relatively short, in which case they may be centered.

Numbers are sequential, in parentheses, and aligned with the right-hand margin.

4. FIGURES AND TABLES

4.1 Figures

Place figures as close to their text reference as possible, and in line with text. [In Word, insert picture from file, select format, picture, layout tab and then select “in line with text.”] All figures must be electronically generated (not hand-drawn), and given sequentially-numbered captions below the figure. Captions are written with only the initial word capitalized, in font size 9 and italicized. The Figure designation is bolded, and “Figure” is not abbreviated in either the text or the caption. The insertion of a sample figure (Figure 1) and caption is shown below.

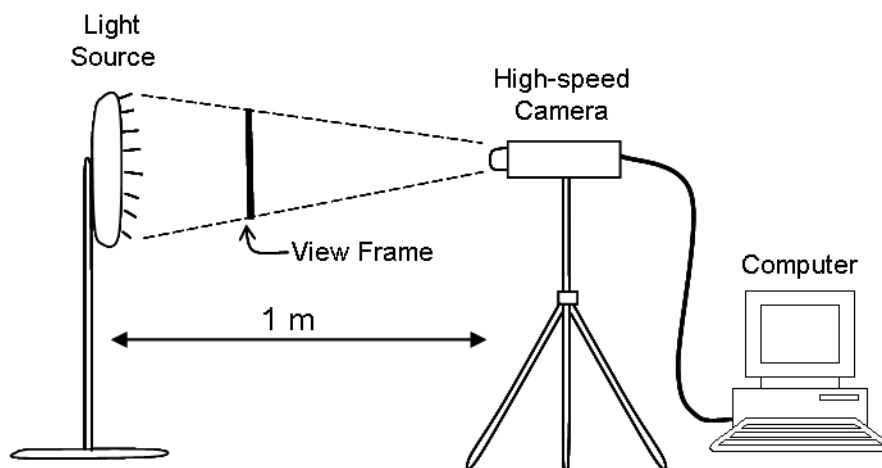


Figure 1. Enter the caption for your figure here.

4.2. Tables

Tables should also be kept as near to their text mention as possible. Each table must be numbered, provided with a legend, and mentioned specifically in the text. Tables should be arranged to fit on the final page-proof as a single column, if possible, but if necessary, the full width of the page may be used, in which case the table should be placed either at the top or bottom of a page. Material within the table may be typed in 9-pt. typeface in order to accommodate the information. Each table should have a sequentially numbered explanatory caption typed above the table in initial caps and 9-pt. regular typeface. See below for the formatting of an example table (Table 1).

Table 1. Sample Table Caption and Layout.

θ	a	Λ	Perturbation type	τ	α	λ_{\perp}	n_{\perp}	n_{ϕ}
89.5	1.20	6	SV	5	0	0.398	144	2304
89.5	1.20	6	SV	5	90	3.981	2304	2304
89.5	1.20	6	NM	—	0	0.501	288	2304
89.5	12.0	6	NM	—	90	7.934	4608	2304

ACKNOWLEDGMENTS

An optional, brief paragraph of acknowledgments may be placed between the paper and the References section, or between the paper and its Appendices, as appropriate. In general, acknowledge only direct help in writing or research. Financial support (e.g., grant numbers) for the work done, or for an Author, or for the laboratory where the work was performed is best acknowledged here rather than as footnotes to the title or to an Author's name. Contribution numbers (if the work has been published by the Author's institution or organization) should be included on the title page, rather than here in the acknowledgments.

APPENDIX A

APPENDIX TITLE IS ENTERED HERE

Multiple appendices are labeled A, B, C, etc. If there is only one appendix, then an identifying letter is not necessary. An appendix should be formatted in exactly the same way as the rest of the paper when sections and subsections are necessary. If there are equations in an appendix, number them as (A1), (A2), etc. Figure numbering also starts over with Fig. A1, A2, etc.

$$x = \frac{2b \pm \sqrt{b^2 - 4ac}}{2c}. \quad (\text{A1})$$

REFERENCES

List references in author last name alphabetical order, without numbering. The first line should align with left margin, with subsequent lines indented. The next reference may be typed immediately on the next line without extra spacing or indentation. Please recall that all references listed here must also be cited in the text. If the reference is to a work that is available online, add at the end of the cite: “Available: site/path/file” or “Available: [http://www.\(URL\)](http://www.(URL))” (no punctuation follows the url). See the following hypothetical examples for reference form.

Journal Articles –

Loxson, F. and Kunkel, C. (1996): The Effect of Optical Aerosol Depth. *Am Sat J*, vol. 10 (4), pp. 6-118.

Proceedings –

Loxson, F. (1996): The Effect of Optical Aerosol Depth. *Proc. 24th Annual Conf. New Science*, Trenton, NJ, pp. 33-38.

Papers Presented at Conferences –

Loxson, F. (1996): The Effect of Optical Aerosol Depth, presented at the IEEE Summer Power Meeting, Dallas, TX, June 2-4, 1996, Paper ASX33.

Books –

Loxson, F. and Deepak, A., et al. (1996): *The Effect of Optical Aerosol Depth*, 3rd ed. Santa Fe, Country if not USA: McGraw-Hill, p. 58.

Chapters/Articles in Edited Book –

Twiggs, R. (2008): Origin of CubeSat, in *Small Satellite: Past, Present and Future*, H. Helvajian and S.W. Janson, (Eds.) El Segundo, CA: The Aerospace Press, pp. 151-173.